

Indoor/Outdoor Vendor Guidelines

The Event Policies outlines the space to be leased as well as the terms of the lease. The Guidelines are listed below in a more concise manner:

1. Deposit and Date of Final Payment: A deposit of half of the total amount due is required at time of the execution of the Contract. All vendors must be paid in full by September 15, 2021. If full payment is not received, GGSF reserves the right to cancel the contract and vendor forfeits any money paid to date.
2. Insurance: Vendors shall provide proof of liability insurance with at least a one million (\$1,000,000) limit upon submission of contract. The policy must name Greater Gulf State Fair Inc and Mobile Jaycees Inc. Insurance can be purchased through GGSF by contacting fair office.
3. Licenses/Permits: It is the responsibility of the vendor to obtain any required licenses and permits to operate at GGSF. If concessionaire is unable to open at 4:00pm on opening day due not obtaining the correct license or permit, a fee may be assessed by GGSF.
4. Set Up: Vendor shall be allowed to set up its assigned space no sooner than 9:00 am on Monday prior to the opening day of the fair. ALL concessionaires must sign up for a check in time. A signup sheet will be sent to vendors by October 1, 2021. Vendors will not be allowed to set up or check in prior to their reserved check in time.
5. Move Out: Vendor may not tear down or remove any portion of the leased area before the official fair closing time on the last Sunday of the fair. Vehicles are not allowed on the midway until the "all-clear" is declared by the GGSF Executive Director. If any vendor operates a vehicle on the midway prior to the "all-clear" being declared, the vendor WILL NOT BE INVITED TO ANY FUTURE GGSF.
6. Vehicles and Deliveries: Only properly permitted vehicles will be allowed inside GGSF perimeter, including delivery vehicles. No vehicle will be allowed onto the midway area later than one hour prior to opening on any operational day of the fair. In addition, all vehicles must be removed to parking areas at least one hour prior to opening. Any violation of this provision will be towed away and stores at expense of the concessionaire. No vehicle will be allowed back onto midway until one hour after closing. VIOLATION OF THE VEHICLE POLICY WILL RESULT IN IMMEDIATE DISMISSAL FROM GGSF 2021 AND VENDOR WILL NOT BE INVITED TO ANY FUTURE GGSF.
7. Vendor Parking and Credentials: Each concessioner will receive one (1) parking pass at time of check in. An additional parking permit can be purchased for \$25.00. Each vendor is limited to a maximum of two (2) parking permits. Stock trucks are not included in the maximum number and are permitted separately. All vendors will be given four (3) vendor lanyards. You may purchase more vendors lanyards for \$75 per lanyard. GGSF is not responsible for lost or stolen lanyards.
1. Corner Spaces/Assigned Placement: A very limited number of corner spaces will be available for purchase. Pricing can be found at www.mobilefair.com. Concessionaire placement is at the sole discretion of GGSF Management.
8. Vendor Confidentiality: Vendors are prohibited from discussing their rental fees and agreements with other vendors. All vendor fees, rentals, and agreements are to be kept confidential. Violation of this will result in immediate dismissal from the fair.
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